

ACTIVITY SPONSORSHIP CONTRACT

The Women's Council of Greater Baton Rouge (WCGBR) WOMEN! A WEEK- LONG CELEBRATION Activities Committee and the undersigned Activity Sponsor, agree as follows:

Sponsor (you) will provide:

- Publicity for your event
- A location for the event, including seating and set-ups as appropriate
- Payment of all costs for your event
- Information requested for publications by June 6, 2011
- Free admission to your event for a WCGBR representative (Activity Ambassador)
- Verification of your event on the Women's Council website for accuracy of information

Sponsor (you) agrees:

- The activity will not be used as a fundraiser or sales event
- Admission cost(s) to your event will be free, unless pre-approved by submitting the fee and its justification to the Activities Committee
- The Women's Week Celebration (WWC) logo will be used in Sponsor's publications and advertisements. This logo can be downloaded at <http://www.wcgr.com/news/WomensWeek.zip>
- An Activity Ambassador will be present to give a short introduction of Women's Week at the beginning of the event

The Women's Week Activities Committee will provide:

- Advertisement of your activity in at least 20,000 Activity Booklets, on the WCGBR website and other media (Please note: Committee reserves the right to edit the activity description in booklet)
- A copy of the WWC logo for use in your publicity. The WWC logo can be downloaded at <http://www.wcgr.com/news/WomensWeek.zip>
- Extra Activity Booklets for distribution to promote your own activities (if requested)
- Opportunity to showcase your business or organization at the Women's Week Kick-Off Luncheon (first-come basis) for a fee of \$25 payable by check to WCGBR
- A link to your event website from the WCGBR website

Sponsor will pay one registration fee of \$200.00 (\$150.00 for current Women's Council members) for up to 5 activities scheduled by sponsor during the week. Additional activities can be registered for \$25 per activity.

I understand and will comply with the above. I also understand that the earlier I submit my information, the earlier my activity will be publicized on the WCGBR website and in other media.

Activity Sponsor/Representative (signature)

Date

Email Address (print)

Phone Number

Name of Organization (print)

**PLEASE SUBMIT SIGNED CONTRACT NO LATER THAN JUNE 6, 2011 to: WCGBR ACTIVITIES COMMITTEE
P. O. Box 80138
BATON ROUGE, LA 70898**

*Payment may be made online or by check with contract. You will receive email confirmation of your activity date and time.